



Spring Craft & Vendor Fair



Saturday, April 15th, 2023 10am to 3pm
North Hills Middle School Gymnasiums

VENDOR AGREEMENT

- Spaces are reserved first come, first served, upon receiving full payment. Payment and Registration must be submitted together by March 25, 2023.
- Only one Registrant per sale company (ex. Avon, Tupperware, Scentsy, etc) accepted.
- Limited spaces with electricity are available. Registrants must provide their own power strip and extension cord. No extension cords shall be set up in front of the table.
- Nothing is permitted to be set up within the walk ways.
- One chair is provided per space. Tables for the spaces are available for an additional fee.
- **Doors open to Crafters/Vendors at 8:00am for setup.** Tables should be ready for sales by 10:00 am and remain open until 3:00pm. There are no early take-downs and departures.
- The NHIPA and NHSD cannot be held responsible for damages, injuries or loss caused to you, your vehicle, your products or any of your private belongings.
- Crafters/Vendors are responsible for their own Sales Tax collection and ability to make change.
- The NHIPA will be selling concessions and baked goods.
- **All Crafters/Vendors are asked to donate one (1) item to the NHIPA Prize Raffle.**

Name: _____ Business Name: _____

Phone: _____ Email: _____

Items Selling: _____

_____ Number of Spaces @ \$30/space (required) \$ _____

_____ Number of Rented Tables @ \$15/table (only if renting table) \$ _____

_____ Additional \$5 for Electricity (if requesting) \$ _____

Total Due - Payable to NHIPA \$ _____

By signing below, I acknowledge that I have read and agree to follow the above Vendor Agreement. I also understand that there are NO REFUNDS of any kind, or under any condition.

Signature: _____

Please **MAIL** Registration and Payment made to NHIPA as soon as possible, but no later than March 25, 2023, to NHIPA Craft/Vendor Fair % 21 E Orchard Ave; Pittsburgh, PA 15202. **Please do not hand deliverto this address.**

For any questions, please email nhipa.craftvendor@gmail.com

NHIPA Use Only: Number: _____ Date Received: _____ Payment:\$ _____ Ck#: _____